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STANDARD FORM NO. 64

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# Office Memorandum • UNITED STATES GOVERNMENT

TO : Acting Chief, Industrial Division

DATE: 31 December 1957

FROM : Chief, Shipbuilding Branch

SUBJECT: Monthly Report for the Month of December.

## 1. Accomplishments

A. Branch Projects Submitted:  
None

B. Other Projects Submitted:  
None

C. Special Research  
8 hours

D. Other  
CSM entitled "Expansion of Submarine Construction in  
Communist China"

## 2. Training

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## 3. Trips 25X1A9a

- Fort Belvoir  
in Philadelphia

## 4. Administration

On 27 December moved a part of the branch from Room 1019 Que  
to 1115 Que. This move and telephone changes required the branch  
to spend over 60 hours in waiting time.

## 5. Plans

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## 6. Problems

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## 7. Recommendations

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## 8. Other Information

Projects due in D/I next month: None

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